



## 2018 GRANTS PROGRAM

The Women's Giving Circle of Frederick County is proud to announce its 2018 Grant Program supporting projects that enable and empower women in challenging situations to improve the quality of their lives and the lives of those for whom they are responsible. **Organizations that offer programs and/or services that promote self-sufficiency for women and the people for whom they are responsible in Frederick County, Maryland, are eligible to apply.**

Please note that the definition of an eligible program or service has broadened from one that serves women or women and their children to one that serves women or women **and** the people for whom they are responsible. This category might include disabled spouses, children and grandchildren and aging parents and family members.

\$190,000 will be available during the 2018 grant cycle. Organizations may submit up to four proposals for funding. Each proposal may not exceed \$10,000. Organizations may seek up to \$20,000 total.

**The application period opens February 15, 2018 at 12:00 AM and closes on March 15, 2018 at 11:59 PM.** The Women's Giving Circle will announce its funding decisions no later than June 1, 2018. Funded organizations are expected to attend the Women's Giving Circle Tea on the afternoon of June 15, 2018.

### Funding Priorities: Emergency Services and Growth

- *Emergency Services*--projects that provide food, shelter, medical care, and/or safety for Frederick County women and the people for whom they are responsible.
- *Growth*-- projects that provide education, transportation, childcare, respite care, personal improvement, recovery, and self sufficiency.

### Important Components of the Grant Application

- The project description must clearly explain
  - The program or project for which you are seeking funding
  - The issue or need your organization is addressing (please include supporting research/statistics that demonstrate this issue/need specific to women and the people for whom they are responsible in Frederick County)
  - The activities of the project and how they will fill the need or solve the issue that you have identified
  - How this grant will help your organization address this issue or need
- The application must include a timeline of activities.
- Projects may identify up to three program services that you plan to offer as a part of your project and must identify a target population for each project.
- The required budget information and the sample budget have changed from prior years' applications. Organizations are asked to clearly identify:
  - the funding sources that are in-kind, pledged, pending or received; and,
  - the expenses for which Women's Giving Circle funding will be used, if awarded.

## **Partial Funding**

- Organizations that receive partial funding will be asked to submit revised budgets and will be asked to revise the quantity of services in their grant agreements.

## **Eligible Organizations and Due Diligence**

- A nonprofit, 501(c)(3) organization.
- A government agency and/or quasi-governmental agency applying for an extraordinary project that is not funded by tax revenue.
- A religious organization requesting funding for non-sectarian activities.
- A civic group that is not a 501(c)(3) organization requesting funding for a community cause.

Organizations must also meet the Community Foundation's three-part due diligence review, which includes:

- Guidestar.org
- Maryland Secretary of State Charitable Database  
<http://sos.maryland.gov/Charity/Pages/SearchCharity.aspx>
- Maryland Department of Assessments and Taxation  
<https://egov.maryland.gov/BusinessExpress/EntitySearch>

## **Nondiscrimination Policy**

*The Community Foundation of Frederick County does not discriminate in awarding grants and mandates that its grantees do not discriminate based upon the following policy statement: No person in the United States shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity (as defined in paragraph 249(c)(4) of title 18, United States Code), sexual orientation, marital or parental status, political affiliation, military service, physical or mental ability, or any other improper criterion be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available by the Community Foundation, and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by the Community Foundation.*

## **Grant Period and Terms**

The grant period is July 1, 2018 to June 1, 2019. All activities under this grant must be completed within the grant period. Grantees are required to submit an interim report due on January 15, 2019 and a final report due August 31, 2019.

The Women's Giving Circle grants are reimbursement based. Grantees submit reimbursement requests through their online account. The Community Foundation of Frederick County, on behalf of the Women's Giving Circle, administers the grant process and can pay vendors directly or reimburse the organization with supporting documentation.

## **How to Apply**

Apply online at [www.womensgivingcircleoffred.org/grants](http://www.womensgivingcircleoffred.org/grants).

The online application is administered by the Community Foundation. Organizations that have applied for funding through the Community Foundation or the Women's Giving Circle in the past will use their existing online account. For technical help on accessing the online application, please refer to the Community Foundation's "Online Application Technical FAQs."